

FFRITH BOWLS CLUB PRIVACY POLICY

Who we are

Ffrith Bowls Club is the resident bowls club based in the North Wales Bowls Centre. It is committed to protecting and respecting your privacy. In accordance with the General Data Protection Regulation (2018) the club is a Data Controller and for any personal details you provide for your membership the club is responsible for storing, and otherwise processing, that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

The source of all personal data that we hold is the information provided by you when you fill in forms or correspond with us by letter, email, phone or text. This includes information you provide when you register to join the club. The information may include your name, address, email address and phone numbers.

Why we need your personal data

We have a 'legitimate interest' in obtaining your personal data to enable us to manage and administer your membership. Our legal basis for processing your data is that we have a contract with you as a member to provide access to the services you sign up to when you register to join the club.

Particular reasons we need to collect your data include:

- processing of membership forms and payments
- publishing of match and competition fixtures and results
- sharing data with club team managers
- sharing data with committee members, where necessary, to provide information about club activities, membership renewals, and invitations to social events
- sending you club newsletters and information about club events, meetings, fundraising, and events at the North Wales Bowls Centre
- sending you information from the Welsh Indoor Bowls Association and from BowlsWales.

(If you do not wish to receive unsolicited information you may opt-out at any time by informing the Club Secretary).

On occasions we may collect personal data from non-members (e.g. such as a non-member participant who fills in a form at a taster event). This information will be stored for 4 weeks after receipt and then destroyed (unless the non-member has provided explicit consent to receive correspondence from us). Our lawful basis for processing this data is consent. Therefore, we will seek consent from non-members to process this data, which we will ask for at the point of collecting it.

Who we share your personal data with

Male members of the club are automatically affiliated to the Welsh Indoor Bowls Association. We may provide our governing body with your membership data when you participate in certain National competitions.

We may share anonymised data with Bowls Wales – the new co-ordinating body for Bowls in Wales. We may share anonymised data with the local authority e.g. if required for grant-funding purposes.

Apart from these instances the club will not routinely supply any personal data it holds to any other third party. The club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

The club will hold your personal data for as long as you are a member with us. It will be reviewed and updated annually. Any personal data we hold on you will be deleted when you cease to be a member of the club.

Your Rights regarding your personal data

You have the right at any time:

- to request access to your data, and acquire a free copy of any personal information we hold on you within one calendar month
- to have your data corrected and updated
- to have particular data deleted
- to restrict, or object to, certain kinds of processing, including direct marketing
- to request that your data be transferred to any other agency you appoint
- to complain if you are concerned about how your personal data is being handled.

This privacy policy will be kept under review. It may be necessary at times to update or amend the information it contains. The amended version will be placed on the club website and notice board.

September 2018.